**AUTHORIZATION FOR THE USE OF IMAGE RIGHTS AND EXPLOITATION OF CONTENT**

The Universitat Oberta de Catalunya's XXX Department is organizing XXXX (hereinafter, the "activity"), which will be held on xx xx xxxx by video conference, and streamed live on the UOC's corporate YouTube channel, and recorded for subsequent dissemination by the UOC.

Mr/Ms ..............................., of legal age, with personal identification number........................... and with contact email address ………………………., acting in their own name, who will take part in the activity,

**AUTHORIZES**

Fundació per a la Universitat Oberta de Catalunya, with its registered address at Avinguda del Tibidabo, 39-43, Barcelona (Spain), and with Corporate Tax ID G60667813 (hereinafter, the "UOC"):

* To capture, record, process and reproduce their image and voice in connection with their involvement in the Activity, and to record them for inclusion in audiovisual material edited and produced by the UOC (hereinafter the "audiovisual material") which, together with their image and voice and the content resulting from their participation, will contain their name, surname(s), position in the organization to which they belong, and the display of the supporting material provided by them in the form of text or in audiovisual format.
* To provide the UOC with a copy of the material supplied by them in the form of text or in audiovisual format to support their participation in the activity, for distribution among the attendees solely for their personal use.
* To publish and disseminate the audiovisual material containing their image and voice and the aforementioned contents and personal data, and to prepare new material (derivative work) for the UOC in various formats based on the content of the initial audiovisual material resulting from the recording of the Activity.

The audiovisual material will be disseminated on the following channels and media:

* On any of the UOC's official public websites, its intranet (Virtual Campus) and its own dissemination and communication channels, its own and third-party social media corporate profiles and blogs, and the UOC's institutional repositories.
* Through their use in internal and public reports, projects and publications belonging to the UOC or in which it may participate together with other organizations.
* If the activity is carried out in partnership with another organization, on any of the partner organization's official public websites and dissemination and communication channels, as well as in their social media corporate profiles and blogs, in accordance with the conditions and for the purposes set forth herein.

The UOC guarantees that the use of the image and voice included in the audiovisual material will under no circumstances entail unlawful interference or infringe any of their rights to honour, personal privacy and their own image, and that it will comply with the applicable legislation under all circumstances.

By signing this document, they hereby grant the UOC free non-exclusive authorization, worldwide and until no later than the end of the legal protection afforded to the audiovisual recording, to reproduce, transform, distribute and publicly broadcast (including by posting it online), the audiovisual material and the material subsequently generated on its basis that contains their image and voice and the above-mentioned contents and personal data, in any format, on any medium and through any exploitation method, in full or in part, in Catalan, Spanish and English, for non-commercial purposes, in order to promote and disseminate the activity and publicize the UOC's institutional and academic activities and for teaching purposes.

This document entitles the UOC to authorize third parties to use the audiovisual material for the sole purpose of promoting and disseminating the activity, in any event in accordance with these terms and conditions.

For this purpose, they expressly authorize the UOC to publish the audiovisual material or put it in another format developed by the UOC under a Creative Commons Attribution-NonCommercial-NoDerivs licence (BY-NC-ND) v.3.0 Spain (Spanish jurisdiction), allowing the material to be copied, distributed and publicly communicated for non-commercial use, always mentioning the work and the source. If the material's format is changed, the result shall be covered by a Creative Commons licence similar to or compatible with the one mentioned above.

This licence has no time limit and is granted for no financial consideration of any kind.

The processing of the personal data collected in this authorization shall be subject to the following conditions:

**Data controller:** Fundació per a la Universitat Oberta de Catalunya, with Corporate Tax ID G60667813 and registered address at Avinguda del Tibidabo, 39-43, Barcelona (Spain). For any queries regarding the processing of personal data, the UOC can be contacted via the Data Protection Officer's email address: [dpd@uoc.edu](mailto:dpd@uoc.edu).

**Purpose:** The management of participation in the activity and the authorization to include their image and voice in the audiovisual material prepared by the UOC for subsequent dissemination in accordance with the above terms and for the described purposes.

Until the signatory asks us to stop doing so, the UOC will retain their personal data, blocked, for as long as necessary to comply with the legal obligations from which legal liabilities relating to the fulfilled purposes may arise. Once these liabilities have expired, the personal data will be permanently deleted.

Nevertheless, this consent may be withdrawn at any time, using the methods indicated in this document.

**Legal basis:** The consent given in this document.

**Recipients:** The UOC works with a number of service providers that assist it in the performance of various tasks related to the processing of personal data.

If appropriate, the UOC will disclose personal data to third parties to comply with the legal obligations applicable in each case, always in accordance with the legislation in force.

In order to carry out the activity, the UOC has hired the services of Zoom Video Communications Inc. As a result, the signatory's data will be transferred to other countries, either subject to the European Commission's adequacy decisions or pursuant to standard clauses issued by the Commission and in accordance with other safeguards provided by EU law.

In order to carry out the activity, the UOC has hired the online services of the Microsoft Corporation. As this organization is located in the USA, the signatory's data may be transferred to the USA or any other country in which Microsoft or its sub-processors operate, pursuant to the standard contract clauses appearing in attachment 2 to Microsoft's Online Services Data Protection Addendum, and subject to appropriate safeguards as set forth in Article 46 of the GDPR. Those transfers and safeguards will be documented as set forth in Article 30 (2) of the GDPR.

In order to carry out the activity, the UOC has hired the services of Blackboard Inc. (also referred to as "Blackboard"), whose data centres are in the United States. As a result, the signatory's data may be transferred to that country, subject to appropriate safeguards, as set forth in Article 46 of the GDPR. Those transfers and safeguards must be documented according to the provisions of Article 30 (2) of the GDPR.

In order to carry out the activity, the UOC has hired the services of Google Ireland Limited, and more specifically Google Meet. As a result, the signatory's data will be transferred to third countries, subject to and in accordance with the standard clauses issued by the European Commission and other safeguards provided by EU law. To view the specific terms of use of the contracted Google Workspace package, click on (https://policies.google.com/terms?hl=en).

**Security measures:** The UOC must process personal data with utmost confidentiality. In addition, it has implemented appropriate technical and organizational measures to guarantee the security of the data and prevent its destruction, loss or unlawful access or tampering. Criteria such as the scope, context and purpose of the processing, the current state of the art and the existing risks have been taken into account when deciding on these measures.

**The data subject's rights:**

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| **Right** | **What does it consist of?** |
| Right of access | To see what personal data we hold. |
| Right to rectification | To amend your personal data held by us if it is inaccurate. |
| Right to object | To ask that we do not process personal data for certain specific purposes, and to not be subject to a decision based solely on automated processing. |
| Right to erasure | To ask that we erase your personal data. |
| Right to restrict processing | To ask that we restrict the processing of your personal data. |
| Right to data portability | To ask us to give you the information we have in digital format. |
| Right to lodge a complaint with the supervisory authority | To lodge a complaint. Without prejudice to the ability to exercise their rights before the data controller, the data subject may lodge a complaint with the supervisory authority at any time in order to defend their rights, through the website <https://apdcat.gencat.cat/en/inici/index.html> |

To exercise these rights, they should send the UOC an e-mail to the address fuoc\_pd@uoc.edu, with "Data protection" as the subject. The request must include a copy of their identity card (DNI) or other equivalent identification document, and the minimum content set forth in the applicable legislation. If the request does not meet the specified requirements, the signatory may be asked to amend it. There is no charge for exercising these rights, although a fee may be charged for requests that are unfounded, excessive or recurrent.

Barcelona, [day] [month] [year]

*Signed. Full name*